

**Central Texas African American Family Support Conference
Planning Committee Meeting**

Date: Wednesday, December 18, 2019

Time: 11:30am -1pm

Location: Conference Room 3, 1430 Collier St, Austin, TX 78704

Conference Call #: 877-226-9790

Access Code: 2887183#

All documents to support committee work may be found here: <https://ctaafsc.com/meetings/>

AGENDA

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| 1. Welcome, Introductions & Announcements | Willie Williams |
| 2. Committee Updates | Committee Chairs |
| <ul style="list-style-type: none"> a. Program b. Outreach c. Scholarships & Awards d. Sustainability & Fundraising | |
| 3. Discussion of Conference Food Menu | Kye Tavernier and Jodie Eldridge |
| 4. Youth Symposium Update | Ellen Richards |
| 5. Budget & Fundraising Update | Ellen Richards |
| 6. Other Business | |
| <ul style="list-style-type: none"> • Registration Progress Compared to Last Year's Conference • Legacy Panel and Personal Invitation Encouraging Previous Committee Members to Attend • Le'Andria Johnson Presentation | |

IMPORTANT DATES OF INTEREST:

2020 Conference Date/Location

Palmer Events Center

February 10, 2020	Set up
February 11, 2020	Day 1
February 12, 2020	Day 2

Planning Committee

Wednesday – January 15
11:30am – 1pm at 1430 Collier

Fundraising/sustainability Committee

Wednesday, January 8
12:30- 2 pm at 1430 Collier

Program Committee

Tuesday, January 14
10am – 12pm at 1430 Collier

Outreach & Marketing Committee

Wednesday, January 8
11:30 – 12:30

Follow-up Items from November Meeting

Members are asked to join the conference's Facebook page and also share the page via their social media contacts.

Members are requested to share new ideas for potential attendees or donors with the Fundraising & Sustainability committee.

Members interested in participating in an interview with Ujima newspaper can contact Lisa Quinn.

Shannon Carr will contact Tammy at the Hogg Foundation regarding possible CEUs for peer support specialists.