

**Central Texas African American Family Support Conference
Planning Committee Meeting Minutes**

Date: Wednesday, January 15, 2020

Time: 11:30am -1pm

Location: Conference Room 3, 1430 Collier St, Austin, TX 78704

In Person: Lady Jane Acquah, Stephany Bryan, Shannon Carr, Vicky Coffee, Mallinee Diggs, Deborah Duncan, Emmitt Hayes, Kacey Hanson, Kimberly Holiday, Carl Hunter, Felicia Mason-Edwards, Elliott Niblack, Naijean Onwere, Ulysses Moore, Lisa Quinn, Ellen Richards, Falecia Rivers, Kye Tavernier, Leonor Vargas, Willie Williams, Fabian Wood

On Phone: Shechem Sauls

- 1. Welcome, Introductions & Announcements:** Willie Williams stated he and Emmitt Hayes accepted the CAN Butler award for Community Collaboration on behalf of the committee. Award will be displayed in the Integral Care lobby.
- 2. Committee Updates**
 - a. Program:** It was reported that all the workshops are in place. Ambassadors are requested to arrive at workshops at least 20 minutes prior to the start time. Duties include assisting with material distribution and collection plus introduction of speaker, if needed. Kye Tavernier will be the ambassador for Le'Andria Johnson.
 - b. Outreach:** Lady Jane Acquah stated volunteers are still needed for media interviews. To date there are 315 registrants.
 - c. Scholarships & Awards:** Vicky Coffee thanked members for helping get a good pool of award candidates. All selections have been made.
 - d. Sustainability & Fundraising:** Emmitt Hayes reported the fundraising goal is close to being reached. The pre-conference reception will be held on Friday, January 17. Thanks to Mallinee Diggs for all her effort on the event.
- 3. Youth Wellness Symposium Update:** Fabian Wood reported the Yes2Best event will be held on Saturday, February 8. Outreach and promotion are ongoing. A link to the event will be included on the CTAAFSC webpage.
- 4. Other Business:** Members were encouraged to promote the conference, pre-conference reception and youth event to their contacts.