



Awards and Scholarships Committee Meeting Minutes

Date: Thursday, May 14, 2020

Time: 11:30am – 1:00pm

Via Webex

Attendees: Lady Jane Acquah, Naijean Bernard, Stephany Bryan, Vicky Coffee, and Lisa Quinn

- 1. Welcome and Introductions:** Members greeted each other.
- 2. Review of 2020 Awards/Scholarship Process:** Minor wording edits were suggested for the website and the inclusion of wording indicating that awardees were to provide their own transportation to the conference (unless a lodging scholarship). Also including wording on the Torch Awards page to define the various categories was discussed. [Members will review wording on the page and provide suggestions, if needed, at the next meeting.](#)
- 3. Promoting 2021 Awards and Scholarships:** Members discussed the importance of promoting the awards and scholarships to have new nominees. [Lady Jane will discuss with Integral Care staff the option of creating flyers specific to the promotion of Scholarships & Awards. Members will connect with the Outreach Committee for suggestions on where to market information about scholarships and awards.](#)
- 4. Other Business:** [Members discussed filming short videos to promote the awards and scholarships and sending them to Lady Jane.](#) Stephany Bryan will be the co-chair of the committee. Other members include Naijean Bernard, Gerald Pennie, Stephanie Harris, and Ulysses Moore.