



## Planning Committee Meeting Minutes

**Date:** Wednesday, June 24, 2020

**Time:** 11:30am -1pm

**Via Zoom.**

**Attendees:** Lady Jane Acquah, Naijean Bernard, Vicky Black, Stephany Bryan, Jasmine Cann, Shannon Carr, Vicky Coffee, Jodie Eldridge, Kacey Hanson, Sonya Hosey, Felicia Mason-Edwards, Debra Price, Lisa Quinn, Marquita Raines, Sechem Sauls, Kye Tavernier, Nell Watts

- 1. Welcome and Introductions:** Members greeted each other.
- 2. Review of last Planning Committee meeting minutes:** Lady Jane Acquah reviewed minutes from the May meeting.
- 3. Report from Sub-committees:** Lady Jane provided brief updates on the subcommittee meetings.
- 4. Other Business:** Shannon Carr reported there was an emergency meeting of the Logistics Committee to discuss the possibility of moving the conference to a virtual format due to the Covid-19 pandemic. Social distancing requirements at Palmer Event Center would only allow for 125 people in the main hall and less in the breakout rooms. Members discussed scenarios such as proceeding as previously scheduled, offering in-person and virtual attendance options, and canceling the conference. Members also offered ideas of alternative places to locate part of the conference to accommodate social distancing including the Bullock Museum, University of Texas Alumni Center, or larger churches. Members voted to move the conference to a virtual format. Members brainstormed for creative opportunities to involve participants including live streaming the event to social media and monthly one hour forums. [Members were asked to continue thinking of creative ideas and sending them to Lady Jane.](#)