



Planning Committee Meeting Minutes

Date: May 27, 2020
Time: 11:30am -1pm
Location: Webex Meeting

Attendees: Lady Jane Acquah, Naijean Bernard, Stephany Bryan, Vicky Coffee, Jodie Eldridge, Kacey Hanson, Sonia Hartman, Emmitt Hayes, Sonya Hosey, Elliott Niblack, Debra Price, Lisa Quinn, Marquita Raines, Leonor Vargas, Nell Watts, Willie Williams, Fabian Woods

- 1. Welcome and Introductions:** Members greeted each other.
- 2. Review of April Planning Committee Meeting Minutes:** Members reviewed the April minutes. There were no changes.

3. Reports from Subcommittees

Program Committee: Sonya Hosey reported the end of September is the deadline for the call for workshop and proposal submissions. Sonya reminded members that all conference correspondence will come from Lady Jane Acquah (or other member of Integral Care staff, if needed). The conference agenda may be modified to include only one keynote speaker and one plenary speaker. Volunteers may be used to videotape the workshops. [Sonya Hosey and Louise Lynch will be featured on the Saffron Trust talk show on June 4th to discuss mental health in the African American community and Integral Care. Members were encouraged to listen.](#)

Outreach Committee: Lady Jane Acquah reported the sub-committee is working hard to keep the conference in the forefront of people's minds. [Please join the Facebook group and help spread the word about the conference and its tagline of "Together We Will Heal".](#)

Sustainability & Fundraising: [Emmitt Hayes requested additional members for the sub-committee.](#) The topic of a pre-conference reception was addressed and three considerations were offered: Planning Committee to create a group to plan and manage the event; have an outside entity implement the event; skip the event for 2021. Ideas such as a virtual fundraiser; a national sponsor to help with keeping attendee costs low; and, partnering with surrounding counties or state agencies or fraternities & sororities to help with conference planning were all suggested.

Awards & Scholarships: Vicky Coffee reported the group is continuing to review the online information. They are also working to streamline the decision making process.

- 4. Other Business:** Sonya Hosey reminded members to join the conference's Facebook page and to also share information from www.ctaafsc.com