



## Program and Awards Committees Meeting Minutes

**Date:** October 27, 2020

**Time:** 11:30am -1pm

**Via Zoom**

**Attendees:** Lady Jane Acquah, Naijean Bernard, Stephany Bryan, Vicky Coffee, Sonya Hosey, Elliott Niblack, Lisa Quinn, Marquita Raines, Willie Williams

**1. Welcome and Introductions:** Members greeted one another.

**2. Updates:**

**Workshop and poster selection:** Sonya Hosey thanked members who helped make the workshop presentation selections. Workshops with focuses on substance use disorder, mental health, children, and youth plus faith bases have been selected; a workshop with an Intellectual and Developmental Disability focus is still needed. Workshops will be pre-recorded with a live Q&A session during the conference. The conference platform will also have community rooms, health literacy, a networking reception, barber and beauty shops, and a comfort room.

**November #TogetherWeWillHeal Forum:** All forums have been well attended with excellent speakers. Kudos to Jacqueline Miller for her October presentation on Adulthood. The November forum presenter cancelled, and a replacement is being sought. Ideas for the replacement session included switching with the December presenter, having committee members discuss the conference, and talking about the conference through a consumer or youth lens.

**3. Awards Committee:** Vicky Coffee reported nominations were still being sought for the various awards. Awards will be presented throughout the conference. Awards Committee will tie up any loose ends at a future meeting.

**4. Draft program for 2021:**

Volunteers with a professional background are needed for the comfort suite. Support desk volunteers will answer questions about the conference and moderators will be in each workshop session in a similar capacity to Room Ambassadors at previous conferences. Pre-conference technical assistance will be provided to presenters including tips on background and lighting and an overview of Whova. Workshop moderators will introduce the speakers, provide basic Dos & Don'ts, advise of the comfort suite, and have a copy of the pre-recorded presentation as a backup to the presenter. Proposed length of workshops is 45-60 minutes with additional time for questions.

**5. Other Business:** Lady Jane Acquah have a brief overview of the Whova platform. It will be a future agenda item for additional discussion.